**Research and Implementation Grant**

# Cover Page

## Applicant(s) Information

|  |  |
| --- | --- |
| **Name:** |  |
| **Title:** |  |
| **Email:** |  |
| **Department/Unit(s):** |  |
| **Name:** |  |
| **Title:** |  |
| **Email:** |  |
| **Department/Unit(s):** |  |
| **Name:** |  |
| **Title:** |  |
| **Email:** |  |
| **Department/Unit(s):** |  |

## Project Category and Funding Level

|  |  |
| --- | --- |
| **Project Grant Category:**  | (Select: Implementation or Research) |
| **Project Funding Level:** | (Select: 1, 2, or 3) |

## Target Course Information

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| --- | --- |
| **Target Course(s) for the project**  | (Course number(s) and Department) |
| **Approximate annual enrollments** |  |
| **Role of target course(s) in major program(s)** |  |
| **Number of times the applicant(s) have taught the course(s) in previous 3 years** |  |
| **Number of times the applicant(s) plans to teach the course(s) in next 3 years** |  |

## Recent Teaching Responsibilites

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| --- | --- |
| **Courses taught by applicant(s) in the last academic year** |  |
| **Courses taught (or to be taught) by applicant(s) in the current academic year** |  |

# Research and Implementation Grant Application:

# Project Title and Abstract Page

* 1. Project title
	2. Project abstract: 300 words or less.

# Project Description

Project description format: (Single spaced, 12 pt font, no less than 1 inch margins):

* Level 1: No more than 2 pages, references can be on separate page.
* Level 2: No more than 3 pages, references can be on separate page.
* Level 3: No more than 5 pages, references can be on separate page.

Project description should include:

* 1. Purpose, rationale and specific objectives for project.
	2. Research and/or implementation design, plan, and timeline.
	3. Research-based instructional materials and methods to be used, including citations to research. If the proposal will spend time searching for materials, this process must be described.
	4. A description of the measurable impact on students (e.g., learning, retention etc)
	5. Assessment methods and materials to be used. If the assessments are not research-based, then a process for verifying the validity and reliability must be described.
	6. Description of how this project will contribute to student learning at OSU at the course, program or institutional level, both during and after Drake Institute funding of the project.
	7. Describe how your findings and efforts will be disseminated within the department, university and (especially for research projects) beyond the university.

# Plan for Advisor Support

The application should provide a brief plan for the role and activities of a required external advisor for the project. The Drake Institute provides separate support for an external advisor employed at OSU. The advisor must have relevant and significant expertise that will add value to the project. The project team should meet with the advisor at least 3 times during the project. The applicant can suggest an external advisor, who must be in a different unit/department or can be external to OSU. The Drake Institute may also select an appropriate advisor for the project if one is not suggested or if it is determined that another advisor is more suitable for the project. Advisors that are not OSU employees will not receive support from the Drake Institute. (250 words)

# Proposed Budget

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| --- | --- | --- |
| Budget Allocation Areas | R&I grant | Matching Funds |
| Personnel |  |  |
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| Equipment/materials |  |  |
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| Travel |  |  |
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| Other |  |  |
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| **Total:** |  |  |

# Budget Justification

Please provide a brief justification for each item in the budget. This should include

1. an explanation of how the item helps to achieve the goals of the proposal.
2. how the cost was determined.

# Letter(s) of Support

## A letter of support from the department chair of team members is required for grant applications. A template letter of support is provided below.

**RE:** Departmental Letter of Support for the Drake Institute for Teaching and Learning Research and Implementation Grant Program.

**From**: [Chair name and Department]

**Date**: [Date]

**To**: The Drake Institute Research and Implementation Grant Review Panel.

This letter acknowledges my support for the UITL R&I grant proposal submitted by [Name of PI], including relevant departmental cooperation as described in the proposal.

Note: for substantial departmental commitments for Level 2 or 3 grants, an additional statement of specific commitments should be included:

If this proposal is awarded, the department will commit [commitment in direct funds or in-kind value e.g. teaching release].

Sincerely,

[Signature, Name]

# Short CV(s)

## Copy/paste up to 4 pages of CV information per member below.

# SOTL DBER Products

***(This is required only for PIs wishing to apply for a Level 2 grant without first completing a Level 1 grant.)***

## Drake Institute Grant Award(s)

(Title, data of award, date of completion of required outcomes)

(Outcomes not listed below should be listed here)

## Other SOTL or DBER relevant grants awarded

(Title, PIs, co-PIs, award amount, beginning and end dates, funding entity)

## SOTL or DBER Presentations

(Title, venue/context, location, year)

## SOTL or DBER Publications (e.g., in APA format)