**Title:**  University Institute for Teaching and Learning Faculty Fellow for Instructional Support—FTE 25% (based on current faculty appointment; appointment percentage may vary)

**Role:** Contributes to instructional support mission of the University Institute for Teaching and Learning (UITL) by overseeing the faculty-to-faculty mentoring program and other area of instructional support for teaching and learning in undergraduate, graduate, and professional contexts and programs. Develops and leads mentoring programming and assessment. Recommends to the Director instructional support projects or programs suitable for the Institute related to instructional support, including the new-to-Ohio State faculty mentoring.

**Position Responsibilities:**

60% (approximately 6 hours per week) Leads mentoring initiatives in the Institute. Recruits faculty known for their exemplary teaching for role as mentor. Provides orientation meetings for new mentors. In partnership with the Instructional Support Fellow recruits new-to-Ohio State faculty to become mentees in the mentoring program. Assigns Autumn and Spring cohorts of mentees to mentor, according to Institute specifications (multidisciplinary, similar appointment/years of teaching). Drafts monthly communication to mentors to provide research-based support and resources. Maintains open communication with mentors. Organizes mentor-led, campus-wide Institute roundtables offered across the academic year. Collects and analyzes mentor-submitted fieldnotes for trends and issues related to new faculty needs and concerns. Designs and implements relevant program assessments.

30% (approximately 3 hours per week) Works with other UITL staff to identify, lead, and coordinate projects and opportunities in instructional support programming. Keeps abreast of current literature on mentoring and teaching and learning that stimulates work at OSU.

10% (approximately 1 hour per week) Meets with the Director to define the instructional support objectives and the larger strategic plan for Institute instructional support. Produces quarterly updates and an annual report. Leads or attends meetings on behalf of the Institute.

**Qualifications**: Graduate degree. Clinical, Research, Associated, or Tenure-track Faculty status. Demonstrated dedication to teaching and learning outcomes. At least 5 years of experience, with increasing level(s) of responsibility, in academic setting(s); strong verbal and discursive communication skills; demonstrated ability to work independently on projects or initiatives, including but not limited to mentoring programs or initiatives; and evidence of productive interactions with program heads, department chairs, school directors, and/or college/campus leadership.